

**TOWN OF CAPE ELIZABETH
MEETING AGENDA**

MEETING: Harbors Committee
DATE: Tuesday, November 28, 2017
TIME: 6:15 P.M.
PLACE: Lower Conference Room, Town Hall

Harbors Committee

James Casey, Committee Chair
Stephen Culver, Committee Member
Susan Farady, Committee Member
Caitlin Jordan, Town Council Representative
Katharine Ray, Town Council Representative

Public Comment

Policy of participation and public comment is attached as Page 2

Reports and Correspondence

1. Draft October 26, 2017 Meeting Minutes
2. November 17, 2017 cover memo to the Harbors Committee from CEFA's Nate Perry and CEFA's November 2017 Recommendations for the Town
3. Draft November 28, 2017 Time Extension Memorandum
4. Ordinance Chapter 10 Edited at October 26, 2017 Harbor Committee meeting
5. Past meeting comments regarding potential Ordinance changes

Items on the Agenda

1. Call to Order - James Casey, Chair
2. Roll Call
3. Public Comment
4. Approval of the October 26, 2017 Meeting Minutes
5. Discussion of Committee's work completion extension request and preparing an explanation letter to the Town Council
6. Discussion of CEFA's November 2017 Recommendations for the Town
7. Discussion of the Committee's approach to drafting the Comprehensive Plan Marine Resources Chapter
8. Discussion regarding changes to the Harbors Ordinance Section for the purpose of finalizing the changes and preparing a cover memo
9. Review of Public Informational Survey verbatim comments and trends
10. Other Items not on the Agenda
11. Public Comment
12. Confirm next meeting date and time
13. Adjournment

Next Meeting

Members are asked to bring their calendars to set the next meeting date.

Respectfully Submitted

Stephen D. Harding, P.E. - Town Engineer

Public Participation

The intent of this policy is to allow for public participation by interested parties and to provide for orderly committee deliberation.

Speaking on topics on the regular meeting agenda

After the public comment period has been opened, any person wishing to address the Harbors Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation, if the affiliation is relevant, prior to making other comments. All remarks should be addressed to the Harbors Committee. Comments shall be limited to three minutes per person; however, the time may be extended by majority vote of the Committee members present. The time for public comments is limited to 15 minutes per agenda item. This time may be extended by a majority vote of the Harbors Committee members present. The chair may decline to recognize any person who has already spoken on the same agenda item and may call on speakers in a manner so as to balance debate. Once the Committee has begun its deliberations on an item, no person shall be permitted to address the Committee on such item.

Speaking on topics not on the regular Harbors Committee meeting agenda

Persons wishing to address the Harbors Committee on an issue or concern local in nature, not appearing on the agenda, may do so at a regular Committee meeting during any public comment period. Any person wishing to address the Harbors Committee shall signify a desire to speak by raising his or her hand. When recognized by the chair, the speaker shall give his or her name and address or name and local affiliation. Comments in each comment period shall be limited to three minutes per person and 15 minutes total; however, the time may be extended by a majority vote of the Committee members present.

Decorum

Persons present at Harbors Committee meetings shall not applaud or otherwise express approval or disapproval of any statements made or actions taken at such meeting. Persons at Harbors Committee meetings may only address the Committee after being recognized by the chair.